

FINGERPRINT CLEARANCE CARD INFORMATION

Dear Applicant:

Beginning October 1, 2003, Arizona State Statute requires that a certificate holder who applies for a renewal or any other certification service must either (1) have a valid fingerprint clearance card or (2) prove that he or she submitted an application for a fingerprint clearance card.

To obtain an Application Packet for an Arizona Fingerprint Clearance Card, please contact the Arizona Department of Public Safety by phone, mail, or visit the office at the physical address indicated below. A fee of \$52.00 is required, made payable to DPS by cashiers check or money order only.

***Physical Address & Phone:**

Arizona Department of Public Safety
2320 North 20th Avenue
Phoenix, AZ 85005

Phone: (602) 223-2279

***Please Note:** This is for a Fingerprint Application packet only. The Arizona Department of Public Safety does not roll fingerprints. You may contact your local police or sheriff's office to have your prints rolled.

Mailing Address:

Applicant Clearance Card Team
Arizona Department Public Safety
P.O. Box 18390
Phoenix, AZ 85005-8390

Once you have received a valid Fingerprint Clearance Card (**plastic**) from the Arizona Department of Public Safety, please submit your Fingerprint Clearance Card, along with your *Application for Certification*, to the Arizona Department of Education-Certification Unit. Your Fingerprint Clearance Card will be returned to you.

Arizona Department of Public Safety
2320 N. 20th Avenue
Phoenix, AZ 85005

You are encouraged to call DPS and request an application packet
be mailed to you.

Phone: (602) 223-2279

*If visiting the Department of Public Safety to obtain a Fingerprint packet,
please use the wall-mounted telephone in the lobby upon entering the building.
Dial extension #2279 to reach the Fingerprint Application Team.*

